

AI Powered Mini Course

Getting started with Gemini

Class 7



Class 7

Lesson Objectives

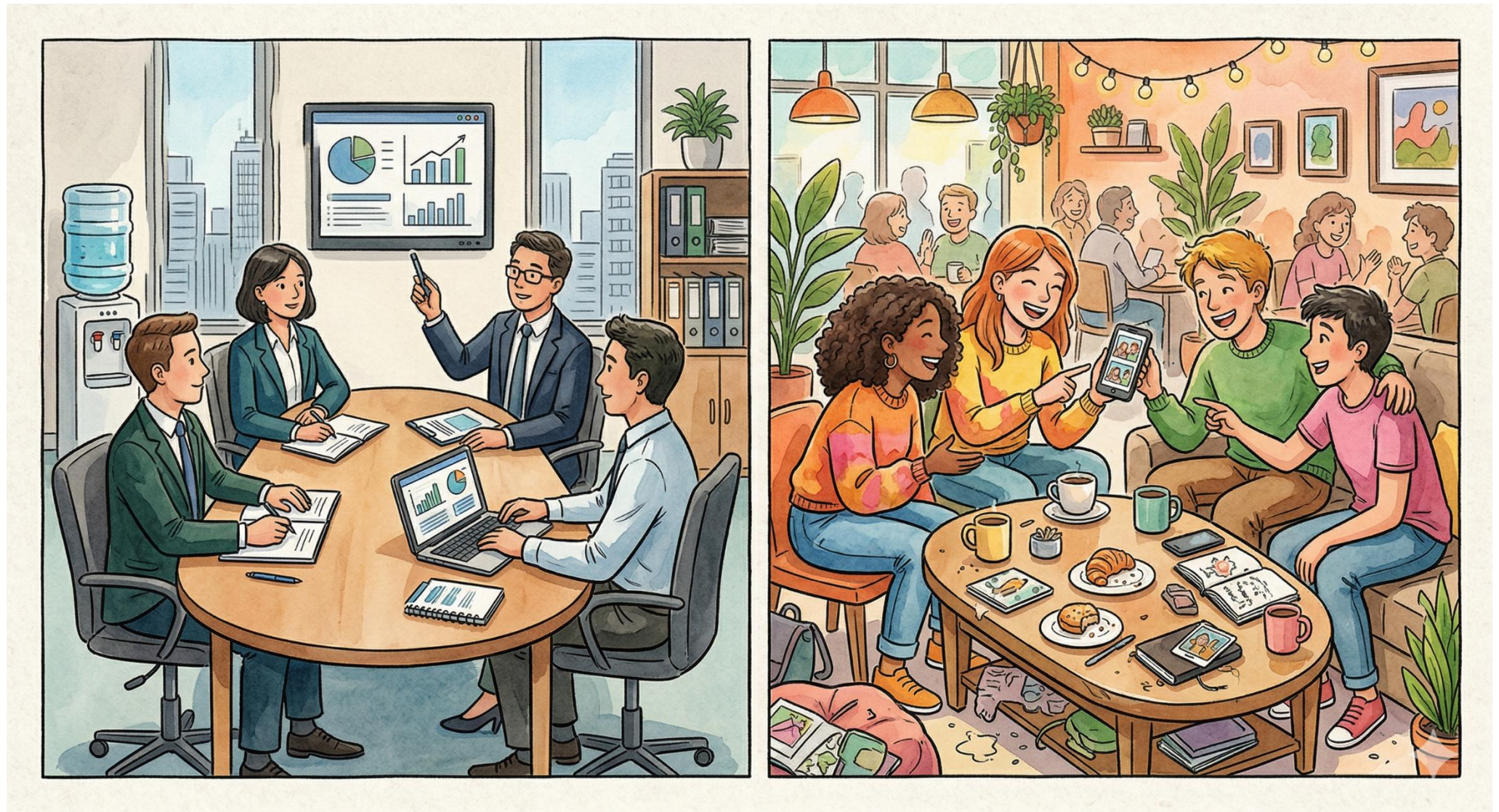
Focus: AI as EDITOR 编者

Skills

- Ask AI to change the tone of your writing 作文语调

Warm-Up

Formal & Informal Language



- Which group is **informal** (**casual**)?
- Which group is **formal**?
- How do you know?

Review the parts of a prompt

WHAT you need
你的需求

- **describe** your situation
- include **details** (time, place, etc.)

WHO to be / act as
它该是谁, 该作为谁

- say the **ROLE** (the person) you want AI to be
- AI can be anybody you want!

WHAT to DO
你交给 它的任务

- use **ACTION VERBS** to tell AI what to do

RULES to follow
它回复必须符合的规律

- give AI the **RULES** you want it to follow when it answers you.

AI's Role: What can AI do for you?

Week	AI's Role	What does this mean AI can do for you?
1		
2	vocabulary generator & curator	Create long vocabulary lists AND personalize it – find only words useful to you.
3	grammar tutor	Teach you grammar rules AND create personalized exercises.
4	notes organizer	Organize your class notes.
5	language coach	Train you to think in English.
6	cultural advisor	Introduce you to American cultural idioms and behaviors. Translate between your culture and American culture.
7	editor	Improve your writing for grammar, vocabulary, tone, and style.

Appropriate Register (Tone)

– 恰当语气, 语体, 语调

The Writing Goal	Formal Version (Professional)	Informal Version (<u>Casual</u>)
Saying Hello	Dear [Name], / Good morning, [Name],	Hi [Name]! / Hey [Name],
The Reason	I am writing to inform you that...	I just wanted to let you know...
Asking for Help	Would it be possible to...? / I would appreciate...	Can you...? / Could you help me with...?
Saying "I'm Sorry"	I apologize for the inconvenience.	Sorry about that! / My bad.
Closing the Message	Sincerely, / Best regards,	Thanks! / See you later,
Offer to give help or answer questions	Don't hesitate to ...	Feel free to ...

Step 1

CHOOSE your situation

选择你的情景

- **Goal:** **Decide** what you will write about.
- The Sick Call
- The Delayed Bus
- The Broken Heat

Step 2

Write your email

- **Goal:** **Write** your email. You can use the worksheet or a Google Doc.
 - The Sick Call
 - The Delayed Bus
 - The Broken Heat

Step 3

Prompt AI to EDIT

- **Goal:** Tell AI it will **EDIT** your writing today
- **My Need:** I wrote this casual email to my (coworker / classmate / neighbor): “[Paste your message from Part 1]” Now I want to send it to my _____ instead.
- **Action Verb:** REWRITE this email.
- **Rules:**
 - Keep my ideas but change my casual words to polite, FORMAL American words.
 - Include appropriate greetings and closings.
 - Correct my grammar.

Step 4

Ask AI **Why?**

- **Goal:** Tell AI it will **EDIT** your writing today
- **My Need:** I want to UNDERSTAND the reasons for your formal changes.
- **Action Verb:** **EXPLAIN** three big changes you made.
- **Rules:** For each change, tell me the informal words I used, the formal words you used, and one short explanation for the change.
 - Use English for my level.

Instructions for AI

TRAIN your AI

Settings & Help → Personal Context

“”When I am writing a message to my work, suggest formal language at my English level.”

Wrap-up

**CREATE a Song
on Gemini**

You can ask AI to write a song!

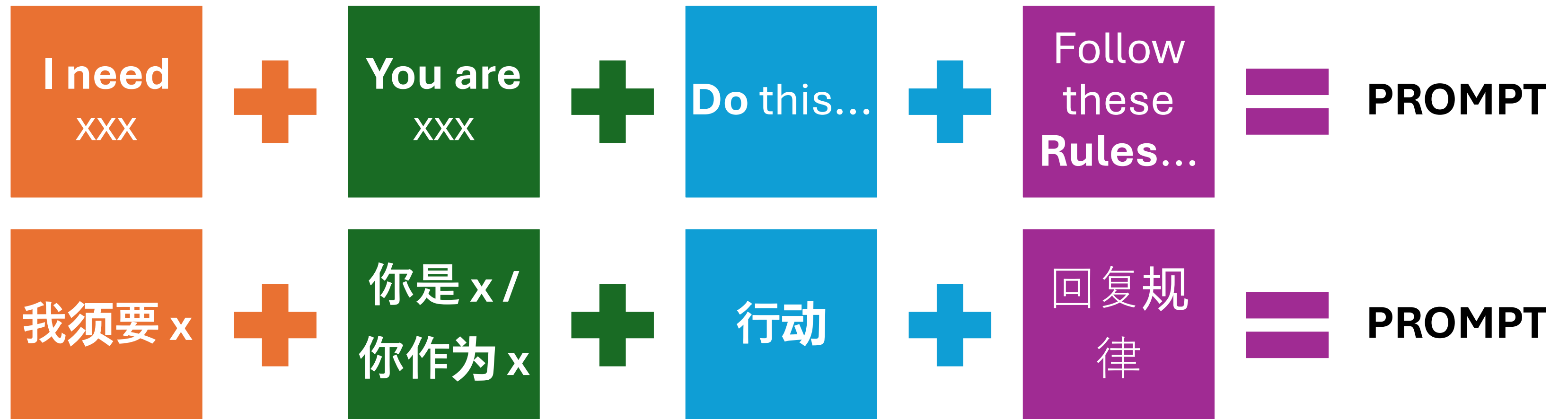
What is AI?

- AI = your “smart assistant / helper”

How do we talk to AI?

- We use PROMPTS (提示)

What is a PROMPT?



Vocabulary for PROMPTING AI

What you need

AI's ROLE

- my teacher / tutor
- my boss
- a friendly neighbor
-
-

Action VERBS

- create, make
- draw
-
-
-
-
-
-
-

RULES for the answer

- list / table / paragraph
- only use 3 colors
- sentences with less than 10 words
-
-

Practice PROMPTING

TELL AI...

[illegible]